

WEDDING CEREMONY
AT
UNITARIAN UNIVERSALIST COMMUNITY CHURCH

We are so pleased that you are considering the Unitarian Universalist Community Church of Augusta. Our Sanctuary is remarkably beautiful and provides a wonderful setting for your joyous occasion! At your convenience, please contact me so that I can schedule a showing of the Sanctuary for you and perhaps review any questions you may have. From there, you will then need to schedule a meeting with the Reverend to go over your ceremony.

To reserve the space one half of the fees for the Reverend (Rev. Carie Johnsen) and the Sanctuary (Unitarian Universalist Community Church) use are due with your completed application. The receipt of the Sanctuary fee reserves your date on our church calendar. The receipt of the Minister fees reserves your date on the Minister's calendar. All the remaining half of the fees will be due 7 days prior to the service date. Please remit each check separately to each individual listed above.

The services of a Pianist are arranged separately. A list of UUCC pianists will be provided upon request.

Please ensure that if you choose to use dropped petals that they are not real flower petals as the oils in the petals can ruin the integrity of the carpet in the Sanctuary. Paper petals may be used as an alternative. Please ensure no rice is used outside the church, as this is not ecologically friendly to the birds. Bubbles or birdseed can be used, if you wish, as an alternative. If you wish to have pew decorations, the usage of tacks or nails is not permitted. Most florists are familiar with importance of maintaining the integrity of a church's paint or woodwork within their Sanctuary and do make specific pew bows that simply hang with a hook over a pew. Another option is the usage of painters tape which does not interfere or damage the integrity of the wood or paint. This blue colored tape can be purchased at any hardware or paint store.

Once again, thank you for considering the Unitarian Universalist Community Church and please feel free to contact me directly at either source indicated below.

Julie Pelletier, Church Administrator
Unitarian Universalist Community Church
P O Box 8, Augusta, ME 04332-0008
69 Winthrop St, Augusta, ME 04330
207-622-3232 • info@augustauu.org

UNIVERSALIST COMMUNITY CHURCH
P O Box 8, Augusta, ME 04332-008 ~ 207-622-3232
email - info@augustauu.org

APPLICATION FOR USE OF CHURCH FOR WEDDING

APPLICATION DATE: ____/____/____ **WEDDING DATE:** ____/____/____ **TIME:** ____:____
REHEARSAL DATE: ____/____/____ **TIME:** ____:____

Full Name: _____	Full Name: _____
Date of Birth: _____	Date of Birth: _____
Surname after Marriage: _____	Surname after Marriage: _____
Address: _____	Address: _____
_____	_____
Phone: Home: _____	Phone: Home: _____
Cell: _____	Cell: _____
Work: _____	Work: _____
E-mail: _____	E-mail: _____
Occupation: _____	Occupation: _____
_____	_____
Employer: _____	Employer: _____
_____	_____
Church Affiliation: _____	Church Affiliation: _____
_____	_____
No. of Marriages (1 st , 2 nd , etc.): _____	No. of Marriages (1 st , 2 nd , etc.): _____



Fees – See attached Schedule of fees

To reserve the space one half of the fees for the Minister or alternative officiant and the Sanctuary use are due with your completed application. The receipt of the Sanctuary fee reserves your date on our church calendar. The receipt of the officiant fees reserves your date on the their personal calendar. All the remaining half of the fees will be due 7 days prior to the service date. Please remit each check separately.

I agree to leave all facilities in as good condition as found, & to hold the Unitarian Universalist Community Church harmless for any damage, injury, liability or loss resulting from this usage.

Signed: _____ Date: _____

Name: _____

(Printed, with address & telephone # - if person making application is other than Groom or Bride)

TO BE COMPLETED IN CHURCH OFFICE:

Deposit rec'd for	Sanctuary _____	Fellowship Hall _____	Minister _____
Final Deposit rec'd	Sanctuary _____	Fellowship Hall _____	Minister _____

COMMENTS:

Unitarian Universalist Community Church

SCHEDULE OF FEES

Ceremony & Receptions Fees

Sanctuary Space Fees	\$200	(up to 4 hours) or \$250/day
Fellowship Hall	\$60	(up to 4 hours) or \$100 per day
Nursery	\$50	(up to 4 hours)
Meeting Rooms	\$30	(up to 4 hours)

Minister Fees

Members	Donation to ministerial discretionary fund
Non-members	Wedding ceremony \$400; with rehearsals \$450 Travel reimbursement at the federal tax rate is expected for all non-member weddings beyond 10 miles.

Alternative Officiant

Non-members	Wedding ceremony \$400; with rehearsals \$450 Travel reimbursement at the federal tax rate is expected for all non-member weddings beyond 10 miles.
-------------	--

Marriage Preparation

Members	Donation to ministerial discretionary fund
Non-members	2 sessions \$50; 4 session \$100

Pianist Fees

Members	\$110 includes rehearsal (\$45 additional to accompany a soloist)
Non-members	\$145 includes rehearsals (\$45 additional to accompany a soloist)

Event Sexton Fees

Members & non Members	\$50 up to three hours \$75 up to five hours \$15 for each additional hour
-----------------------	--