

UUCC PROPOSED BUDGET FOR FY2018-2019			
		Approved	Projected
	Proposed	Budget	Actuals
	FY 18-19	FY 17-18	FY17-18
<b>INCOME</b>			
Pledges	145,000	150,000	140,000
Second Ask/Pledges	5,400		
Annual Appeal	5,000	2,100	4,640
Church Offering	4,000	3,600	4,300
Donations	2,000	3,000	2,000
Christie Gift		5,000	5,000
Peaceful Heart Sangha	1,200	1,200	1,200
St. Mark's Suppers	1,000	560	1,500
Share the Plate	4,000	3,000	3,000
Sorensen Bequest	5,000		
Adams Trust	2,400	2,500	2,300
Ballard Trust	8,000	8,000	8,000
Endowment/Invested Funds	14,266	15,250	15,250
Future Facilities Account	10,000	5,000	5,000
Miscellaneous	1,200	1,200	9,000
UUA Dues Pd by Members		7,229	2,500
Savings Account Transfer		1,500	1,500
Religious Exploration	1,900	1,650	1,117
Rentals	3,400	3,250	3,250
Fundraising			
Auction	5,300	5,550	5,300
Chocolate Auction		300	192
CLYNK	700	800	700
Concerts	1,200	1,100	1,100
Dances		400	0
Craig's List Sales		500	0
Hannaford Cash Card	3,500	4,500	3,500
Holiday Fair	1,500	600	931
Miscellaneous	20,000	500	750
Pie Sale	775	1,000	776
Spring Bake Sale		250	135
Yard Sale		1,500	1,500
<b>Fundraising Total</b>	<b>32,975</b>	<b>17,000</b>	<b>14,884</b>
<b>Carryover</b>	<b>-5,000</b>		<b>523</b>
<b>TOTAL INCOME</b>	<b>241,741</b>	<b>231,089</b>	<b>224,964</b>

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<b>EXPENSES</b>			
<b>Administrative</b>			
Bank Fees/ACH	120	120	120
Miscellaneous	1,000	1,000	2,500
Copier Lease	1,100	1,104	1,104
Copying/Printing	300	300	300
UUA Dues	14,127	14,458	9,729
Equip. Maintenance	1,000	1,000	1,000
MemInfo Database	150	150	150
Office Supplies	900	900	900
Postage	700	700	700
Publicity	700	636	636
Telephone/Internet	2,700	2,688	2,688
Website	700	690	690
ZOOM Membership	100		
<b>Administrative Total</b>	<b>23,597</b>	<b>23,746</b>	<b>20,517</b>
<b>Facilities/Occupancy</b>			
Building Maint/Supplies	5,500	5,360	10,360
Upgrade Wireless		3,105	3,105
Electricity	2,600	2,600	2,600
Heat	7,000	6,000	7,500
KSB Loan	3,350	3,346	3,346
Property Insurance	4,500	4,503	4,503
Snow Removal	2,500	1,700	2,750
Water and Sewer	1,300	1,255	1,255
<b>Facilities/Occupancy Total</b>	<b>26,750</b>	<b>27,869</b>	<b>35,419</b>
<b>Personnel</b>			
<b>Contractual</b>			
Bookkeeper	1,250	1,250	1,250
Cleaning Service	9,100	9,048	9,048
Events Sexton	125	125	125
Nursery Care	1,525	1,450	1,450
Pastoral Care	250	200	0
Pianists	5,300	5,300	5,300
Spirit Play Helpers		240	80
UCCOO Director	1,000	1,000	1,000
<b>Contractual Total</b>	<b>18,550</b>	<b>18,613</b>	<b>18,253</b>

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<b>Minister</b>			
In Lieu of FICA	5,480	5,164	5,164
Insurances	11,250	13,004	11,400
Professional Expenses	7,160	6,750	6,750
Retirement	7,160	6,750	6,750
Salary & Housing	71,600	67,500	67,500
<b>Minister Total</b>	<b>102,650</b>	<b>99,168</b>	<b>97,564</b>
<b>Music Director</b>			
Professional Expenses	100	100	110
Salary	5,040	4,413	4,202
<b>Music Director Total</b>	<b>5,140</b>	<b>4,513</b>	<b>4,312</b>
<b>Office Administrator</b>			
Insurances	760	0	400
Professional Expenses	50	50	50
Retirement	2,291	2,246	2,246
Salary	22,913	22,464	22,464
<b>Office Admin. Total</b>	<b>26,014</b>	<b>24,760</b>	<b>25,160</b>
<b>Religious Exploration</b>			
Sunday Coord. Prof. Expense	500	500	0
Sunday Coord. Salary	5,412	6,821	4,200
Youth Advisor Prof. Expense	500	500	500
Youth Advisor Salary	6,270	5,370	5,370
<b>Religious Exploration Total</b>	<b>12,682</b>	<b>13,191</b>	<b>10,070</b>
<b>FICA</b>	<b>3,154</b>	<b>2,989</b>	<b>2,722</b>
<b>Workers Comp</b>	<b>1,550</b>	<b>1,551</b>	<b>1,551</b>
<b>PERSONNEL TOTAL</b>	<b>169,740</b>	<b>164,785</b>	<b>159,632</b>

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<b>Program</b>			
Adult R.E.	200	400	850
Finance & Stewardship	500	600	400
Flowers/Worship Items	400	400	400
Fundraising	5,500	400	400
History	100	50	50
Hospitality	600	600	600
Leadership	500	550	550
Membership & Growth	500	500	500
Minister's Discretionary	400	520	520
Music	940	940	940
Pastoral Care Associates	100	200	0
Religious Exploration	4,300	4,545	2,914
Small Group Ministry	500	500	500
Social Activites	225	225	225
Social Justice	200	200	200
St. Mark's Suppers	1,000	1,000	1,000
Share the Plate Donations	4,000	3,000	3,000
Worship	1,000	1,000	1,000
<b>Program Total</b>	<b>20,965</b>	<b>15,630</b>	<b>14,049</b>
<b>TOTAL EXPENSES</b>	<b>241,052</b>	<b>232,030</b>	<b>229,617</b>
<b>Diff. Between Income &amp; Expenses</b>	<b>689</b>	<b>-941</b>	<b>-4,653</b>

## **EXPLANATORY NOTES**

### **Fiscal 2018-2019 Proposed Budget**

#### **Income**

##### **Pledges** –

**Second Ask/Pledges** – 90 pledge units each give \$5 more per month (\$60/year) = \$5,400

**Sorensen Bequest** – UUCC to receive \$14,000 from Dan Sorensen's estate. \$5,000 is used to balance this budget and \$9,000 will be added to our endowment.

**Endowment** – This number is based on withdrawing 5% of the three-year rolling average of our invested funds. It has been our policy for many years to withdraw no more than 5% of the rolling average.

**Future Facilities Account** – there is \$17,000 left in this account. This budget proposes using \$10,000 with the intent to add the balance to our endowment.

**Fundraising** – The proposed budget eliminates some of the smaller and time consuming fundraising activities of the past few years and introduces a new major fundraiser. The prize for this fundraiser will be valued at \$5,000. This will be a raffle with 1,000 tickets sold at \$20 each. Net proceeds for the operating budget will be \$15,000.

**Religious Exploration** – Includes fees paid by youth for various activities, as well as costs associated with Adult R.E.

**Carryover** – There is an anticipated shortfall in the FY 2017-2018 budget of approximately \$5,000. This negative amount becomes part of the proposed budget.

#### **Expenses**

**Administrative** – Budgeted amounts are approximately the same as current year, with the addition of a ZOOM membership that allows some meetings to occur on-line.

**Facilities/Occupancy** – Most items are budgeted for approximately the same as current year. Both heating and snow removal expenses have been increased to be more reflective of actual expenditures in the current year.

**Personnel** – Some salary increases are included to ensure that our staff salaries fall within the fair compensation guidelines from the UUA. Also, the Music Director's hours would be increased from 5 to 6 hours per week. The Religious Exploration positions in FY17-18 totaled 22 hours per week. The proposed budget reduces the hours to 18 per week and increases the compensation in order to be within the UUA guidelines. A 2% COLA is proposed for the Office Administrator. The Minister's compensation would increase to an amount which is 4% above the mid salary range for a church of our size and 14% below the maximum salary range in the UUA guidelines.

**Programs** – No significant changes from the current year. The Religious Exploration budget includes children and youth programming as well as Faith Cafes.